



GENTING PLANTATIONS BERHAD

197701003946 (34993-X)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE FORTY-EIGHTH ANNUAL GENERAL MEETING (“48TH AGM”) OF GENTING PLANTATIONS BERHAD

Date : Tuesday, 9 June 2026
Time : 10:00 a.m.
Meeting Venue : 26th Floor, Wisma Genting
Jalan Sultan Ismail
50250 Kuala Lumpur
Malaysia

AGM Related Documents : The following documents of the Company can be viewed and downloaded from the Company’s website at <https://www.gentingplantations.com/agm/>:-

1. Integrated Annual Report 2025 (“IAR 2025”)
2. Sustainability Report 2025
3. Corporate Governance Report 2025
4. Circular to Shareholders
5. Notice of the 48th AGM
6. Form of Proxy
7. Administrative Guide
8. Personal Data Notice

REGISTRATION ON THE DAY OF THE 48TH AGM

The registration counter will be open at 8:00 a.m. on Tuesday, 9 June 2026. Shareholders/proxies/corporate representatives are requested to produce/show their original MyKad or Passport (for non-Malaysians) during registration for verification purposes. Please ensure the original MyKad or Passport is returned to you thereafter.

Please take note that no person will be allowed to register on behalf of another person, even with the original MyKad or Passport of that person. Upon verification, shareholders/proxies/corporate representatives are required to write their names and sign on the Attendance List placed on the registration table. Shareholders/proxies/corporate representatives will also be given identification wristbands for voting purposes. No person will be allowed to enter 26th Floor, Wisma Genting, Jalan Sultan Ismail, 50250 Kuala Lumpur without the identification wristband.

PROXY/(IES)

Members may appoint proxy/(ies) to participate and vote at the 48th AGM of the Company. The appointment of proxy/(ies) may be made in a hard copy form or by electronic means.

For hard copy form submission, the original instrument appointing a proxy shall be in writing and:

- (a) in the case of an individual, shall be signed by the appointor or by his attorney; and
- (b) in the case of a corporation, shall be either under the common seal or signed by its attorney or by an officer on behalf of the corporation.

Duly executed proxy forms must be submitted in the following manner, not less than forty-eight (48) hours before the time appointed for holding the 48th AGM or at any adjournment thereof:

- (i) In hard copy form

The **original** signed proxy form must be deposited with our Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd (“Tricor”) at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, deposited in the drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia (“Tricor’s Office”).

- (ii) In electronic form via the Vistra Share Registry and IPO (MY) portal (“VISTRA SRMY Portal”)

The proxy form can be electronically submitted via VISTRA SRMY Portal at <https://srmv.vistra.com>. Please refer to the procedures set out in “**ELECTRONIC LODGEMENT OF PROXY FORM ONLY**” below.

Members are requested to provide their mobile handphone numbers as well as the mobile handphone numbers of their proxies in the proxy forms in the event Tricor needs to contact the members/proxies.

The last date and time for the deposit/electronic submission of the proxy forms is **Sunday, 7 June 2026 at 10:00 a.m.**

CORPORATE MEMBERS

A Corporate Member who wishes to appoint a Corporate Representative to participate and vote at the 48th AGM of the Company must deposit the **original** certificate of appointment of corporate representative (in hard copy) to Tricor’s Office.

The certificate for appointment of corporate representative must be either under seal or signed by a duly authorised officer(s) pursuant to a resolution of its board of directors.

If a Corporate Member submits more than one (1) certificate of appointment, the latest certificate of appointment shall supersede the certificate of appointment which is submitted earlier.

Corporate Members are requested to provide their contact details of their officers (office/mobile handphone numbers) as well as the mobile handphone numbers of their corporate representatives in the event Tricor needs to contact them.

NOMINEE COMPANIES

For a Nominee Company registered as a member, the beneficial owner of the shares held under a Nominee Company’s CDS account who wishes to participate and vote at the 48th AGM of the Company can request the Nominee Company to appoint him/her as a proxy and deposit the duly completed **original** proxy form (in hard copy) at Tricor’s Office or submit electronically via VISTRA SRMY Portal at <https://srmv.vistra.com> not later than **Sunday, 7 June 2026 at 10:00 a.m.** For online submission, please refer to the procedures set out in “**ELECTRONIC LODGEMENT OF PROXY FORM ONLY**” below.

Nominee Companies are requested to provide their contact details of their officers (office/mobile handphone numbers) as well as the mobile handphone numbers of the proxies in the event Tricor needs to contact them.

APPOINTMENT OF MORE THAN ONE (1) PROXY

Where a member appoints more than one (1) proxy, the appointments shall be invalid unless he/she specifies the proportions of his/her shareholding to be represented by each proxy. If a member submitted more than one (1) proxy form, the latest proxy form shall supersede the earlier one.

REVOCAION OF PROXIES OR VICE VERSA

If a member has submitted a proxy form appointing his/her proxy, the proxy appointment can be revoked should the member decide to personally participate at the 48th AGM of the Company. Please contact Tricor, as stated under “**ENQUIRY**” section below not later than **Sunday, 7 June 2026 at 10:00 a.m.** to request for revocation.

MEMBERS WHO ARE UNABLE TO ATTEND MAY APPOINT THE CHAIRMAN OF THE MEETING

As the 48th AGM is to be held physically, members who are unable to participate at the 48th AGM may appoint the Chairman of the meeting as his/her/its proxy and indicate the voting instructions in their proxy forms and submit either in a hard copy form or by electronic means in the manner set out under “**PROXY/(IES)**” above, not later than **Sunday, 7 June 2026 at 10:00 a.m.**

DATE OF RECORD OF DEPOSITORS FOR DETERMINING ENTITLEMENT TO ATTEND THE 48TH AGM

Only depositors whose names appear on the Record of Depositors as at 25 May 2026 shall be entitled to attend the 48th AGM or appoint proxies to participate and vote on their behalf.

ELECTRONIC VOTING

The voting at the 48th AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. Tricor will conduct the poll via electronic voting (e-voting) and e-voting kiosks will be made available at the back of the meeting hall.

Shareholders/proxies/corporate representatives can proceed to vote on the resolutions upon the announcement by the Chairman of the meeting.

Shareholders/proxies/corporate representatives are encouraged to use their personal devices to vote and to take note of the following e-voting procedures:

Voting using your own smartphone/tablet device

- A QR code will be displayed on the screen when the voting session opens.
- Shareholders are required to scan the QR code to access the Voting Portal.
- Upon accessing the Voting Portal, shareholders to select the camera function on their device and scan the QR code on their wristband to authenticate and commence voting.
- A poll procedure video will be played during the voting session to guide shareholders through the process.

Upon completion of the voting session for the 48th AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration on whether the resolutions are duly passed.

ELECTRONIC LODGEMENT OF PROXY FORM ONLY

The procedures to lodge your proxy form electronically via VISTRA SRMY Portal are summarised below:-

i. Steps for Individual Shareholders	
Procedure	Action
Register as a User at VISTRA SRMY Portal	<ol style="list-style-type: none">1. Visit the website at https://srmy.vistra.com.2. Click "Register" and select "Individual Holder" and complete the New User Registration Form.3. For guidance, you may refer to the tutorial guide available on the homepage.4. Once registration is completed, you will receive an email notification to verify your registered email address.5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved.6. Once you receive the confirmation, activate your account by creating your password. <p><i>Note: If you are an existing user with the VISTRA SRMY Portal or our TIIH Online portal previously, you are not required to register again.</i></p>
Proceed with submission of proxy form	<ol style="list-style-type: none">1. After the release of the Notice of Meeting by the Company, login with your email address and password.2. Select the corporate event: "GENTING PLANTATIONS BERHAD 48TH AGM".3. Navigate to the 3 dots at the end of the corporate event and choose "SUBMISSION OF PROXY FORM".4. Read and agree to the Terms and Conditions and confirm the Declaration.5. Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf.6. Appoint your proxy/(ies) and insert the required details of your proxy/(ies) or appoint the Chairman as your proxy.7. Indicate your voting instructions – FOR or AGAINST or ABSTAIN.8. Print the proxy form for your record.

ii. Steps for Corporation or Institutional Shareholders	
Procedure	Action
Register as a User at VISTRA SRMY Portal	<ol style="list-style-type: none"> 1. Visit the website at https://srmy.vistra.com. 2. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form. 3. Complete the registration form with your personal details. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Tricor if you need clarifications on the user registration.</i></p>
Proceed with submission of proxy form	<ol style="list-style-type: none"> 1. Login to https://srmy.vistra.com with your email address and password. 2. Select the corporate event: "GENTING PLANTATIONS BERHAD 48TH AGM". 3. Navigate to the icon ">" at the end of the corporate event. 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Select the corporate holder's name. 6. Proceed to download the submission file. 7. Prepare the file for the appointment of proxy(ies) by inserting the required data. 8. Proceed to upload the duly completed proxy appointment file. 9. Select "Confirm" to complete your submission. 10. Print the confirmation report of your submission for your record.

NO DOOR GIFT OR FOOD VOUCHER

There will be **no distribution** of door gifts or food vouchers for the 48th AGM.

No meals will be served at the 48th AGM except for coffee and tea which will be served at the open space area beside Wisma Genting.

PARKING

The number of available parking bays at Wisma Genting for visitors is limited. Parking is free only at Wisma Genting on a first come basis for members subject to availability.

NO RECORDING OR PHOTOGRAPHY

Strictly NO recording or photography of the proceedings of the 48th AGM is allowed.

The Company will upload the slides presented as well as the official video recording on the proceedings of the 48th AGM on the Company's website at <https://www.gentingplantations.com/agm/> for members' viewing in due course.

REQUEST FOR PRINTED COPY OF THE IAR 2025

In consideration of the environment, we have printed limited copies of the IAR 2025, and we strongly encourage our shareholders to refer to the document available online. Should you still require a printed copy of the IAR 2025, please request via the VISTRA SRMY Portal at <https://srmy.vistra.com> by selecting "Request for Annual Report/Circular" under "Investor Services". Alternatively, you may also make your request through telephone at 603-27839299 or e-mail to is.enquiry@vistra.com. The IAR 2025 will be sent to you by ordinary post as soon as reasonably practicable after the receipt of your request.

ENQUIRY

If you have any enquiries on the above, please contact Tricor at the following contact details during office hours from Mondays to Fridays from 8:30 a.m. to 5:30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299

Email : is.enquiry@vistra.com